



Virginia Department of Planning and Budget

REPORT ON FEDERAL SPENDING

INSTRUCTIONS

The Code of Virginia §2.2-603 (E) requires that agencies report the percentage of their spending from federal funds:

E. In addition to the requirements of subsection C of § 2.2-619, the director of each agency in any branch of state government shall, at the end of each fiscal year, report to (i) the Secretary of Finance and the Chairmen of the House Committee on Appropriations and the Senate Committee on Finance a listing and general description of any federal contract, grant, or money in excess of \$1,000,000 for which the agency was eligible, whether or not the agency applied for, accepted, and received such contract, grant, or money, and, if not, the reasons therefore and the dollar amount and corresponding percentage of the agency's total annual budget that was supplied by funds from the federal government ... Clause (i) shall not be required of public institutions of higher education.

On this form, report your expenditures (not appropriations) from federal sources for FY 2004. Fiscal year 2004 is the state fiscal year that started on July 1, 2003, and ended on June 30, 2004. Complete this form and return to DPB by November 1, 2004. This form is not required for institutions of higher education.

Agency name: _____ Agency code: _____

FEDERAL SPENDING

Check the appropriate box:

☐ This agency did not expend any federal funds in FY 2004.

☐ This agency expended federal funds in FY 2004.

(If you check this box, complete the following:)

Total agency expenditures for FY 2004 \$ _____

Amount of FY 2004 expenditures from federal sources \$ _____

Percent of FY 2004 expenditures from federal sources _____ %

Note: Round percent to one decimal place (Example: 24.6%)

CONTACT INFORMATION

Name & title of person completing form

Phone number

Date